



STATE OF ARIZONA ACUPUNCTURE BOARD OF EXAMINERS
1400 West Washington, Suite 230, Phoenix, Arizona 85007
(602) 542-3095 FAX (602) 542-3093

REGULAR MEETING – June 28, 2017
OPEN SESSION MINUTES

Members of the Arizona Acupuncture Board of Examiners met at 1:00 p.m. on Wednesday, June 28, 2017, at 1400 West Washington, Conference Room B-1, Phoenix, Arizona.

Board Members Present:

- Craig Seitz, D.C., L.AC., Professional Member, Chairman
- Mario Fontes, L.AC., Professional Member, Secretary
- Raoul T. Jacques, Consumer Member
- B. Jeffrey Jolley, D.C., Professional Member
- Jennifer Sandoval, L.AC., Professional Member
- Mindy Hayden, L.AC., Professional Member
- Pauline Villa, Consumer Member
- Susan M. Williams, Consumer Member

Board Members Absent:

- Cassidy Dobratz, L.AC., Professional Member
- Vacant, Consumer Member
- Vacant, Professional Member

Administrative Staff: Terese M. Brown, Executive Director

Attorney General Representative: Frankie Shinn-Eckberg, Assistant Attorney General

1. **CALL TO ORDER.** Chairman Seitz called the meeting to order at 1:01 p.m. The following order of business was then considered:
2. **DECLARATION OF CONFLICTS OF INTEREST – A.R.S. §38-503 –** Craig Seitz (7A)
3. **REVIEW, DISCUSSION AND APPROVAL OF BOARD MEETING MINUTES**
 - a. **May 24, 2017 Board Meeting Minutes.** Board Member Sandoval moved for the adoption of the May 24, 2017 regular board meeting minutes with Board Member Jolley providing a second. The motion was approved by the vote of: 4-0-4 (3 Abstain; 1 Absent).

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X			X		X	X		Aye
								Nay
								Recused
	X	X					X	Abstained

				X				Absent
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- b. **May 24, 2017 Executive Session Minutes.** Board Member Sandoval moved for the adoption of the May 24, 2017 executive session board meeting minutes with Board Member Fontes providing a second. The motion was approved by the vote of: 4-0-4 (3 Abstain; 1 Absent).

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X			X		X	X		Aye
								Nay
								Recused
	X	X					X	Abstained
				X				Absent

4. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR LICENSURE

The Board reviewed the license applicant chart and Board Member Sandoval moved for the approval of the applicants for licensure listed below with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- a. Jody Jahnke
- b. Katie A. Reed
- c. Amoz I. Van Dyke
- d. William R. McCalla
- e. Tiffany M. Avery
- f. Kerstin O. Wingert

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR AURICULAR CERTIFICATE

The Board reviewed the license applicant chart and Board Member Villa moved for the approval of the applicants for licensure listed below with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- a. Catherine Paddack

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained

				X				Absent
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6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING OTHER APPLICATIONS/ REQUESTS - CONTINUING EDUCATION PROVIDER REQUEST FOR COURSE APPROVAL

The Board reviewed the application for continuing education course and supporting materials and Board Member Hayden moved to table review of the course until additional information is provided with Board Member Fontes providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- a. Classical Feng Shui Training
 - Provided By: Jen Stone, AFSM
 - CEU: 35 units
 - Dates:
 - Part 1: November 3-4, 2017
 - Part 2: November 5-7, 2017
 - Part 1: June 15-16, 2018
 - Part 2: June 17-19, 2018

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

The Board reviewed the application for continuing education course and supporting materials and Board Member Hayden moved to table review of the course until additional information is provided with Board Member Sandoval providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

- b. Curing Cold and Flu in One Day
 - Provided By: Chinese Health Center/Y.M. Chen
 - CEU: 8 units
 - Dates: May 28, 2017: 8:30am – 5:30pm

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

7. CONSENT AGENDA FOR REVIEW, DISCUSSION, AND POSSIBLE ACTION BY THE BOARD ON RATIFICATION OF RENEWAL OF LICENSES/CERTIFICATES ISSUED BY

THE EXECUTIVE DIRECTOR TO INDIVIDUALS WHO MET REQUIREMENTS FOR RENEWAL

(All items listed under the Consent Agenda are considered to be routine or have been previously reviewed by the Board or the Board’s Designee and may be considered for approval as a single action, unless a Board Member or any other interested party wishes to remove an item for independent review, discussion, and possible action.)

a. Acupuncture Licenses (Chairman Seitz Recused; Fontes Called)

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|--------------------------------------|------------------------------|
| Patricia Martin, L.AC. | Stephen D. Torowicz, L.AC. |
| Anna M. Cocilovo, L.AC. | Deborah L. Malone, L.AC. |
| Jamie Miles, L.AC. | Cheryl Schultz, L.AC. |
| Mary Papa, L.AC. | Daniel K. Schufft, L.AC. |
| Linda Marie Curran, L.AC. | Susannah P. Hsu, L.AC. |
| Matthew Cavaiola, L.AC. | Sook J. Lee, L.AC. |
| Terry Marie Heaps, L.AC. | Suzana Rizvanolli, L.AC. |
| Jessica Stefanski, L.AC. | Craig Seitz, L.AC. |
| Marguerite Gavel, L.AC. | Gina Wu, L.AC. |
| Marie Elaine McKinnon-Vincent, L.AC. | Tess Richardson, L.AC. |
| Qingsong Xiao, L.AC. | Nicole Berrios, L.AC. |
| Kelly Woods, L.AC. | Ping Yang, L.AC. |
| Laurel A. Harkins, L.AC. | Scott Carter Anderson, L.AC. |
| Raymond Ralph Botte, L.AC. | Judita Griffin, L.AC. |
| Ellen Ona, L.AC. | Alex B. Holland, L.AC. |
| Yongwen Zang, L.AC. | |

The Board reviewed the consent agenda of acupuncture license renewals and Board Member Sandoval moved to ratify the list of acupuncture license renewals with Board Member Hayden providing a second. The motion was approved by a vote of: 6-0-2 (1 Recusal; 1 Absent).

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X		X	Aye
								Nay
						X		Recused
								Abstained
				X				Absent

b. Auricular Acupuncture Certificates:

Andrea Fry

The Board reviewed the consent agenda of acupuncture license renewals and Board Member Sandoval moved to ratify the list of acupuncture license renewals with Board Member Hayden providing a second. The motion was approved by a vote of: 7-0-1 (Absent).

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye

								Nay
								Recused
								Abstained
				X				Absent

8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING OPEN COMPLAINTS

- a. John A. Montoya, L.AC. #0435 – Complaint No. 2016-04

The Board reviewed the information presented and Board Member Hayden moved to enter into a non-disciplinary consent agreement with Board Member Williams to provide a second. The motion was approved by a vote of: 7-0-1 (Absent).

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X		X	Aye
								Nay
						X		Recused
								Abstained
				X				Absent

9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTIVE DIRECTOR REPORT

- a. Board Member Appointments
- b. Executive Order Response
- c. Office Move Update

10. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE MEETING DATES

- July 26, 2017 (teleconference meeting)
- August 23, 2017
- September 27, 2017 (teleconference meeting)
- October 25, 2017
- November 15, 2017
- December 20, 2017

11. CALL TO THE PUBLIC - No requests to speak were submitted.

12. DISCUSSION OF ITEMS TO BE PLACE ON A FUTURE MEETING AGENDA

- a. Meeting Dates for 2018
- b. Policy to allow ED to approve fingerprint hits

13. ADJOURNMENT. Board Member Fontes moved for adjournment and Board Member Jolley provided a second. The motion was approved by unanimous vote: 7-0-1 (Absent). The Board adjourned at 2:30 p.m.

Fontes	Hayden	Williams	Jolley	Dobratz	Sandoval	Seitz	Villa	Vote
X	X	X	X		X	X	X	Aye
								Nay
								Recused
								Abstained
				X				Absent

Respectfully Submitted,



Terese M. Brown
Executive Director

Approved by the Board: